

**MINUTES OF THE
SCOTTSBORO CITY COUNCIL
NOVEMBER 4, 2019**

The City Council of the City of Scottsboro, Alabama met on November 4, 2019 at 6:00 p.m. in the Gail J. Duffey Auditorium of the Scottsboro City Hall.

The meeting was called to order by Council President Patrick Stewart. Formalities were given at the preceding Work Session. The roll was called by the City Clerk Whitney Phillips with the following results:

Present:	Council President:	Patrick Stewart
	Council Members:	Richard Bailey Greg Mashburn Gary Stewart Mike Ashburn
Absent:		none

Also present were Mayor Robin Shelton, City Attorney Stephen Kennamer, and City Clerk Whitney Phillips.

Council President Patrick Stewart called for a motion to adopt the agenda as prepared. Motion was made by Council Member Mike Ashburn and was seconded by Council Member Gary Stewart. No discussion. Upon vote being taken all voted aye. The Council President declared the agenda adopted.

A motion was made by Council Member Mike Ashburn and was seconded by Council Member Richard Bailey to approve the Minutes of October 21, 2019 and October 28, 2019. No Discussion. Upon a vote being taken all members voted aye. The Minutes were declared adopted by the Council President.

OLD BUSINESS:

NONE

NEW BUSINESS

LIBRARY BOARD APPOINTMENTS

Council President Patrick Stewart called for nominations for the 2 vacancies on the Library Board. Council Member Richard Bailey nominated to appoint Sandra Herring and re-appoint Deanna Hughes. There were no other nominations. Motion to approve the nominations was made by Council Member Gary Stewart and seconded by Council Member Mike Ashburn. No discussion. Upon a vote being taken all members voted aye.

Council President Patrick Stewart called for nominations to fill Carrie Bradford's term expiring October 2020. Council Member Mike Ashburn nominated Sue Moore. There were no other nominations. Motion to appoint Sue Moore to fill the term expiring October 2020 was made by Council Member Richard Bailey and seconded by Council Member Gary Stewart. No discussion. Upon a vote being taken all members voted aye.

COUNCIL APPOINTMENTS TO THE TOURISM ADVISORY BOARD

Council President Patrick Stewart announced that some Council Members needed to make their appointments to the Tourism Advisory Board. Council Member Patrick Stewart appointed Vickie Sanders. Council Member Mike Ashburn appointed Vicki Watts. Council Member Richard Bailey appointed Tracy Phillips.

ANNOUNCE MUSEUM COMMISSION VACANCIES

City Clerk Whitney Phillips announced Lisa Williams, Joan Raispis, and Reid Henshaw’s terms on the Museum Commission have expired. These are five (5) year terms. Anyone interested should apply in writing to the City Clerk’s office by 4:30 pm on Friday, November 15, 2019.

CONSIDER ORDINANCE 608 & 609 CONCERNING THE WATER, SEWER, GAS FRANCHISE AGREEMENT

Ordinance 608 and 609 on file.

Council President Patrick Stewart called for a motion to approve Ordinances 608 and 609 approving the WSG Franchise agreement for another 30 years. Motion was made by Council Member Gary Stewart and seconded by Council Member Richard Bailey. No discussion. A roll call vote was taken with the following results:

Council Member Richard Bailey	Yes
Council Member Greg Mashburn	Yes
Council Member Gary Stewart	Yes
Council Member Mike Ashburn	Yes
Council Member Patrick Stewart	Yes

Motion carried.

CONSIDER RESOLUTION 2019-11-47: ONE TIME PAY RAISE FOR EMPLOYEES

RESOLUTION # 2019-11-47

ONE TIME PAY RAISE FOR CITY OF SCOTTSBORO EMPLOYEES

BE IT RESOLVED by the City Council of the City of Scottsboro that a one-time pay raise is hereby scheduled and is to be given during the month of December 2019 according to the following schedule:

FULL TIME EMPLOYEES:

Years of Service	\$ Amount
0 to 9 years	\$150.00
10 to 17 years	\$300.00
18 to 24 years	\$400.00
25 plus years	\$500.00

FULL TIME/PART TIME EMPLOYEES:

Would include part-time employees that were employed as of November 30, 2019.

School Patrol	\$75.00
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Would include part-time employees that meet the criteria of 500 hours worked during the year and employed as of November 30, 2019.

Jail Part Time	\$75.00
Senior Citizens Coordinator	\$75.00
Recreation Night/Weekend Manager	\$75.00
Airport Part-Time	\$75.00

PART TIME TEMPORARY RECREATION EMPLOYEES:

Would include part-time employees that meet the criteria of 500 hours worked during the year and employed as of November 30, 2019.

Part-Time/Temporary	\$50.00
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Adopted on this the 4th day of November, 2019.

Patrick Stewart, Council President

Whitney Phillips, City Clerk

Council President Patrick Stewart called for a motion to approve Resolution 2019-11-47. Motion was made by Council Member Mike Ashburn and seconded by Council Member Gary Stewart. Little discussion. Upon a vote being taken all members voted aye.

**CONSIDER RESOLUTION 2019-09-40 AWARD OIL BID TO
NEXT LOWEST BIDDER**

RESOLUTION 2019-09-40

WHEREAS, The City of Scottsboro, Alabama's Street Department is in need of oil and lubricants, and.

WHEREAS, Section 41-16-50 through 41-16-63, Code of Alabama 1975 authorizes the municipal governing body to secure sealed bids; and

WHEREAS, Section 11-45-2(c) of the Alabama Code of 1975 authorizes the municipal governing body to accept bids by the adoption of a resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Scottsboro, Alabama as follows:

Section 1. That the City of Scottsboro posted one (1) bid, mailed three (3) bids by US Postal Service, and received two (2) bids for oil and lubricants.

	<u>Jackson County Oil</u>	<u>The McPherson Companies</u>
15W40-Quart Containers	3.50/qt	2.56/qt
15W40-55gal Drum	428.45/drum	378.75/drum
15W40-Bulk	7.79/gal	6.25/gal
Tractor Hydraulic Oil-Drum	467.50/drum	313.98/drum

Tractor Hydraulic Oil-Bulk	7.50/gal	6.11/gal
10W40-Quart Containers	2.00/qt	2.34/qt
5W30-Quart Containers	2.50/qt	1.96/qt
5W20-Quart Containers	2.50/qt	1.96/qt
MD3-Quart Containers	1.98/qt	2.24/qt
4 Transmission Fluid-Qt Containers	4.75/qt	5.25/qt
Mercon V-Quart Containers	5.00/qt	3.82/qt
Mercon LV-Quart Containers	4.50/qt	3.49/qt
85W140 Gear Oil-5gal Containers	65.00/pail	53.25/pail
Power Steering Fluid-Quart Containers	3.95/qt	2.27/qt
Red Grease-Tube	3.35/tube	2.56/tube
Low Silicate Antifreeze-1gal Containers	5.90/gal	5.82/gal
Low Silicate Antifreeze-55gal Drum	324.50/drum	302.72/drum
2 Stroke Oil 2.6oz 50:1 Mix	0.95	1.72

Section 2. It is recommended by the Bid Review Committee that the bid be awarded to The McPherson Companies as the lowest responsible bidder that met specifications.

Adopted this the 23rd day of September, 2019.

Council President, Patrick Stewart

City Clerk, Whitney Phillips

City Clerk Whitney Phillips announced that the City had received a letter from The McPherson Company rescinding their bid for the oil and lubricants due to their inability to provide the equipment needed. Council President Patrick Stewart called for a motion to award the bid to the next lowest bidder, Jackson County Oil. Motion was made by Council Member Richard Bailey and seconded by Council Member Greg Mashburn. No discussion. Upon a vote being taken all members voted aye.

**CONSIDER RESOLUTION 2019-11-48 TO AWARD THE
HVAC MAINTENANCE CONTRACT**

RESOLUTION 2019-11-48

WHEREAS, The City of Scottsboro, Alabama is in need of HVAC maintenance, and.

WHEREAS, Section 41-16-50 through 41-16-63, Code of Alabama 1975 authorizes the municipal governing body to secure sealed bids; and

WHEREAS, Section 11-45-2(c) of the Alabama Code of 1975 authorizes the municipal governing body to accept bids by the adoption of a resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Scottsboro, Alabama as follows:

Section 1. That the City of Scottsboro posted one (1) bid, mailed four (4) bids, and received two (2) bids for the HVAC maintenance contract.

Southern Heating/Cooling	\$12,825.00/year
Central Air Conditioning	\$12,850.00/year

Section 2. It is recommended by the Bid Review Committee that the bid be awarded to Southern Heating & Cooling, Inc. as the lowest responsible bidder that met specifications.

Adopted this the 4th day of November, 2019.

Council President, Patrick Stewart

City Clerk, Whitney Phillips

Council President Patrick Stewart called for a motion to approve Resolution 2019-11-48. Motion was made by Council Member Richard Bailey and seconded by Council Member Greg Mashburn. No discussion. Upon a vote being taken all members voted aye.

CONSIDER BUDGET AMENDMENT FOR AIRPORT MAINTENANCE BUILDING HEATER

Council President Patrick Stewart called for a motion to approve a budget amendment for \$14,784 for a heater at the Airport Maintenance Building. Motion was made by Council Member Greg Mashburn and seconded by Council Member Richard Bailey to table the item and request it to be bid out. After some discussion with the Mayor and Roy Light on the uniqueness of the project and specialty of the heater, Council Member Greg Mashburn rescinded his motion. Council Member Richard Bailey rescinded his second. Motion was made by Council Member Richard Bailey and seconded by Council Member Mike Ashburn to approve the budget amendment. No discussion. Upon a vote being taken all members voted aye.

RESOLUTION 2019-11-49: REJECT AND REBID SOLID WASTE RECYCLING BUILDING RENOVATION

RESOLUTION 2019-11-49

WHEREAS, The City of Scottsboro, Alabama's Solid Waste Department is in need of a recycle building renovation; and

WHEREAS, Section 41-16-50 through 41-16-63, Code of Alabama 1975 authorizes the municipal governing body to secure sealed bids; and

WHEREAS, Section 11-45-2(c) of the Alabama Code of 1975 authorizes the municipal governing body to accept bids by the adoption of a resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Scottsboro, Alabama as follows:

Section 1. That the City of Scottsboro posted one (1) bid, mailed seven (7) bids by US Postal Service, and received three (3) bids for the recycle building.

Jimmy Traylor Construction	\$234,900.00
Tolar Construction LLC	\$178,000.00
Lambert Inc.	\$168,190.00

Section 2. It is recommended by the Bid Review Committee that the bids be rejected and rebid.

Adopted this the 4th day of November, 2019.

Council President, Patrick Stewart

City Clerk, Whitney Phillips

Council President Patrick Stewart called for a motion to approve Resolution 2019-11-49 to reject and rebid. Motion was made by Council Member Gary Stewart and seconded by Council Member Mike Ashburn. No discussion. Upon a vote being taken all members voted aye.

CONSIDER AIRPORT GRANT MATCH FUNDING

Council president Patrick Stewart called for a motion to approve the City's portion of the Airport Grant Match (\$250,000) be paid from the money received from the bond refunding. Motion was made by Council Member Richard Bailey and seconded by Council Member Gary Stewart. No Discussion. Upon a vote being taken all members voted aye.

REPORTS AND ANNOUNCEMENTS

Delegations- Garry Morgan announced he would be stepping down as coordinator for First Monday Trade Day. He would like to see Main Street Scottsboro and the City advertise and promote the event.

Mayor Robin Shelton commented on the Solid Waste building bid. He also gave updates on the Goospond Island RFP and the Developers.

Council Member Greg Mashburn recognized Rec Director Yvonne Yockel and the rest of the Recreation staff for their successful Halloween event.

Council Member Richard Bailey asked Stacy Ledwell for an update on the Recycling Program.

Council Members Gary Stewart and Mike Ashburn had nothing to report.

Council President Patrick Stewart announced no meetings on November 11th or 25th. Work Session and Council Meeting on November 18, 2019. He asked the status of updating the Employee Handbook.

There being no further business to come before the Council at this time, Council President Patrick Stewart called for a motion to adjourn. Motion was made by Council Member Gary Stewart and seconded by Council Member Mike Ashburn. Upon a vote being taken all members voted aye. Meeting adjourned at 6:44 pm.

Date Approved: November 18, 2019

CITY OF SCOTTSBORO

Patrick Stewart, Council President

ATTEST:

Whitney Phillips, City Clerk

Robin Shelton, Mayor

ATTEST:

Whitney Phillips, City Clerk