

**Minutes of a Special Meeting of the  
Scottsboro City Council  
November 5, 2007**

The City Council of the City of Scottsboro, Alabama met in a special session in the City of Scottsboro at 3:00 p.m. on the 5<sup>th</sup> day of November, 2007.

The meeting was called to order by the Council President and the roll was called with the following results:

Present:	Council President:	Keith Smith
	Council Member:	Matthew Hodges Buddy Simmons Josephine Smith Terry Thomas
Absent:		None

Mayor Dan Deason and City Clerk Gail Duffey were also present. Attorney Stephen Kennamer was absent due to a court case.

On motion duly made and seconded and unanimously adopted, the waiver of this meeting was inserted in the minutes at the end as therefore ordered by the Council.

The Council President stated a quorum was present and the meeting was open for the transaction of business.

The agenda that had been set during the Work Session was approved as set.

The minutes from the October 22, 2007 Council Meeting were read and approved as read.

**2007-2008 GENERAL FUND BUDGET ADOPTED**

Motion was made by Council Member Matthew Hodges and seconded by Council Member Terry Thomas to adopt 90% of the 2007-2008 General Fund Budget as follows:

Total Budget	18,363,131.00
Budget 90%	16,526,818.00
Budget 10%	1,836,313.00

According to State Law only 90% of the budget can be adopted at the First Reading. Upon vote being taken, the following voted aye: Council Members Matthew Hodges, Terry Thomas, Buddy Simmons, Josephine Smith and Council President Keith Smith. Those voting nay: None. The Council President declared the motion carried.

**BUDGET AMENDMENT FOR THE  
2007-2008 GENERAL FUND BUDGET**

The Clerk reported that on November 1, 2007 the 2007 tax notices for the property that was donated by the Bynum Foundation were received.

The total amount is \$587.22. The Budget will need to be amended to pay this amount.

Motion was made by Council Member Buddy Simmons and seconded by Council Member Terry Thomas to amend the 2007-2008 Budget by adding \$587.22 to pay the taxes on property donated by Miss Jessie Sue Bynum and located on Jefferson Drive across from Bynum Park. Upon voted being taken, all voted aye. The Council President declared the motion carried.

**RESOLUTION FOR A ONE TIME PAY RAISE FOR  
CITY OF SCOTTSBORO EMPLOYEES**

**BE IT RESOLVED** by the City Council of the City of Scottsboro, Alabama that a one time pay raise for the City of Scottsboro employees be given as follows:

Full Time Employees	\$150.00
Full Time/Part Time Employees	\$ 75.00
Part Time/Temporary Employees	\$ 50.00

Full time/part time employees would be school patrol, senior citizen's coordinator, recreation night manager, recreation weekend manager, airport part time, jail part time and volunteer firemen.

Part time/temporary employees would include part time employees that meet the criteria of 500 hours worked during the year and employed as of November 30, 2007.

Motion was made by Council Member Terry Thomas and seconded by Council Member Matthew Hodges to adopt the above Resolution. Upon vote being taken, all voted aye. The Council President declared the motion carried.

**HIRING FREEZE LIFTED FOR CITY OF SCOTTSBORO EMPLOYEES**

Motion was made by Council Member Terry Thomas and seconded by Council Member Matthew Hodges to lift the hiring freeze from coming before the Council for approval and return the hiring to the Human Resource Director, Department Head and the Mayor. Upon vote being taken, all voted aye. The Council President declared the motion carried.

**JOB DESCRIPTION FOR AN ACCOUNTING ASSISTANT**

Motion was made by Council Member Matthew Hodges and seconded by Council Member Buddy Simmons to accept the Accounting Assistant job description as presented by the Finance Director and Human Resource Director. During a discussion it was decided to change Item no. 3 under Education and other Qualifications to read "must be able to type no less than 55 words per minute" and to remove (no hunt and peck). Council Member Matthew Hodges amended his motion to accept the Accounting Assistant job description with the amending of Item no. 3 under Education and other Qualifications to read "must be able to type no less than 55 words per minute" and to remove (no hunt and peck). Motion was made by Council Member Terry Thomas to second the amended motion. Upon vote being taken, all voted aye. The job description is on file in the Human Resource office, the Finance Director's office and the City Clerk's office. The Council President declared the motion carried.

**APPROVAL OF A CONTRACT FOR PROFESSIONAL  
ENGINEERING SERVICES FOR THE JACKSON COUNTY  
INDUSTRIAL PARK PHASE 2 DURING CONSTRUCTION**

The Clerk reported that Nelson and Company, P.C. had been selected as the Engineer during construction of the Access Road to the Jackson County Industrial Park (Phase 2) at a recent Council Meeting and that they were now presenting a contract. Motion was made by Council Member Matthew Hodges and seconded by Council Member Josephine Smith to accept the contract with Nelson and Company P.C. and to authorize the Mayor and City Clerk to execute the contract. Upon vote being taken, all voted aye. The contract is on file in the City Clerk's office. The Council President declared the motion carried.

**BID OPENING FOR A PHYSICAL FITNESS/WELLNESS  
PROGRAM FOR THE FIRE DEPARTMENT**

Having requested bids for a physical fitness/wellness program for the Scottsboro Fire Department, the following was received and opened prior to the Council Meeting.

Highlands Medical Center	\$49,250.00
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Upon the recommendation of the Bid Review Committee, motion was made by Council Member Buddy Simmons and seconded by Council Member Matthew Hodges to award the Bid to Highlands Medical Center as the lowest responsible bidder that met specifications. Upon vote being taken, all voted aye. The Council President declared the motion carried.

**BID OPENING FOR A ROLL OFF TRUCK HOIST FOR  
THE SOLID WASTE DEPARTMENT**

Having requested bids for a Roll Off Truck Hoist for the Solid Waste Department the following were received and opened prior to the Council Meeting:

Ingram Equipment	28,249.60
Galbreath	27,752.00

Upon the recommendation of the Bid Review Committee, motion was made by Council Member Buddy Simmons and seconded by Council Member Terry Thomas to award the bid to Galbreath as the lowest responsible bidder that met specifications. Upon vote being taken, all voted aye. The Council President declared the motion carried.

Mayor Deason gave an update on the Animal Shelter location and that it may have to be moved to a new location. He also reported that the old pit on Hwy 35 had caught fire again and that the Street Department had worked on Saturday for comp time to help the Fire Department to keep it under control.

Mayor Deason invited everyone to Collins School on Monday to the Veterans Day Program.

Council Member Terry Thomas reported that there is only 21 acres of the Bynum Property on Jefferson Drive that had been reported as 31 acres.

The Council Members thanked everyone for coming out.

There being no further business to come before the Council at this time, the meeting was continued until Tuesday, November 13, 2007 at 4:00 p.m.